



Republic of the Philippines  
**QUEZON CITY COUNCIL**  
Quezon City  
22<sup>nd</sup> City Council

PO22CC-129

24<sup>th</sup> Regular Session

ORDINANCE NO. SP- 3180, S-2023

AN ORDINANCE RETITLING THE LEGISLATIVE STAFF OFFICERS, LEGISLATIVE STAFF ASSISTANTS, ACCOUNTS MANAGEMENT ASSISTANT II (LOCAL), AND HUMAN RESOURCE MANAGEMENT ASSISTANT II OF THE OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD TO LOCAL LEGISLATIVE STAFF OFFICERS AND LOCAL LEGISLATIVE STAFF ASSISTANTS.

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Introduced by Councilors ERIC Z. MEDINA and GODOFREDO T. LIBAN II.

Co-Introduced by Councilors Bernard R. Herrera, Dorothy A. Delarmente, M.D., Joseph P. Juico, Nikki V. Crisologo, Charm M. Ferrer, Fernando Miguel "Mikey" F. Belmonte, Candy A. Medina, Aly Medalla, Dave C. Valmocina, Tatay Rannie Z. Ludovica, Kate Galang-Coseteng, Geleen "Dok G" G. Lumbad, Albert Alvin "Chuckie" L. Antonio III, Don S. De Leon, Wencerom Benedict C. Lagumbay, Atty. Anton L. Reyes, Edgar "Egay" G. Yap, Imee A. Rillo, Raquel S. Malañgen, Irene R. Belmonte, Nanette Castelo-Daza, Marra C. Suntay, Joseph Joe Visaya, Alfred Vargas, MPA, Ram V. Medalla, Shaira "Shay" L. Liban, Aiko S. Melendez, Mutya Castelo, Maria Eleanor "Doc Ellie" R. Juan, O.D., Kristine Alexia R. Matias, Emmanuel Banjo A. Pilar, Vito Sotto Generoso, Victor "Vic" Bernardo, and Alfredo "Freddy" Roxas.

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WHEREAS, since time immemorial, the Office of the Secretary to the Sangguniang Panlungsod (OSSP) has been using the designation of Legislative Staff Officer (LSO), Legislative Staff Assistant (LSA), Accounts Management Assistant II (Local), and Human Resource Management Assistant II for some of its personnel and/or positions;

WHEREAS, the Qualification Standards (Revised 1997) of the Civil Service Commission and Local Budget Circular No. 137 (IOS-LGU) CY 2021 Edition, prescribed that the generic title of LSO, LSA, Accounts Management Assistant II (Local), and Human Resource Management Assistant II shall be used by national government agencies, and Local Legislative Staff Officer (LLSO) and Local Legislative Staff Assistant (LLSA) by local government units;

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WHEREAS, in order to conform with the prescribed rules of the Qualification Standards (Revised 1997) of the Civil Service Commission and Local Budget Circular No. 137 (IOS-LGU) CY 2021 Edition, there is a need to retitle the designations of LSO, LSA, Accounts Management Assistant II (Local), and Human Resource Management Assistant II of OSSP to LLSO and LLSA.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF QUEZON CITY IN REGULAR SESSION ASSEMBLED:

SECTION 1. The LSO, LSA, Accounts Management Assistant II (Local), and Human Resource Management Assistant II are hereby retitled as follows:

ITEM NO.	SALARY GRADE	POSITION (OLD DESIGNATION)	POSITION (NEW DESIGNATION)
4	22	Legislative Staff Officer V	Local Legislative Staff Officer V
5	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
30	24	Legislative Staff Officer VI	Local Legislative Staff Officer VI
31	22	Legislative Staff Officer V	Local Legislative Staff Officer V
32	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
33	16	Legislative Staff Officer III	Local Legislative Staff Officer III
34	10	Legislative Staff Assistant III	Local Legislative Staff Assistant III
35	8	Legislative Staff Assistant II	Local Legislative Staff Assistant II
38	22	Legislative Staff Officer V	Local Legislative Staff Officer V
39	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
40-1	10	Legislative Staff Assistant III	Local Legislative Staff Assistant III
40-2	10	Legislative Staff Assistant III	Local Legislative Staff Assistant III
43	22	Legislative Staff Officer V	Local Legislative Staff Officer V
44	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV

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45	10	Legislative Staff Assistant III	Local Legislative Staff Assistant III
54	24	Legislative Staff Officer VI	Local Legislative Staff Officer VI
55	22	Legislative Staff Officer V	Local Legislative Staff Officer V
56	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
57-1	16	Legislative Staff Officer III	Local Legislative Staff Officer III
57-2	16	Legislative Staff Officer III	Local Legislative Staff Officer III
57-3	16	Legislative Staff Officer III	Local Legislative Staff Officer III
59	22	Legislative Staff Officer V	Local Legislative Staff Officer V
60	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
61-1	16	Legislative Staff Officer III	Local Legislative Staff Officer III
61-2	16	Legislative Staff Officer III	Local Legislative Staff Officer III
61-3	16	Legislative Staff Officer III	Local Legislative Staff Officer III
61-4	16	Legislative Staff Officer III	Local Legislative Staff Officer III
63	22	Legislative Staff Officer V	Local Legislative Staff Officer V
64	19	Legislative Staff Officer IV	Local Legislative Staff Officer IV
23	10	Accounts Management Assistant II (Local)	Local Legislative Staff Assistant III
17	10	Human Resource Management Assistant II	Local Legislative Staff Assistant III

SECTION 2. SCOPE. - This Ordinance shall only retitle the positions enumerated in Section 1 hereof but shall not in any way affect, modify, or change the personnel and/or the rights, benefits, or interests of the personnel holding said positions; provided, that only the current vacant positions shall be retitled; provided further, that once those filled positions are vacated, they will automatically be retitled to the proposed new designations.

SECTION 3. REPEALING CLAUSE. - All ordinances, rules and regulations, or parts thereof, in conflict with, or inconsistent with any of the provisions of this Ordinance are hereby repealed or amended accordingly.

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*SECTION 4. SEPARABILITY CLAUSE. - If any provision, section, or part of this Ordinance is declared unconstitutional by a court of competent jurisdiction, such judgment shall not affect or impair the remaining provisions, sections, or parts which shall continue to be in force and effect.*

*SECTION 5. EFFECTIVITY CLAUSE. - This Ordinance shall take effect immediately following its publication in any newspaper of general circulation.*

ENACTED: February 27, 2023.

  
GIAN G. SOTTO  
City Vice Mayor  
Presiding Officer

ATTESTED:

  
ATTY. JOHN THOMAS S. ALFEROS, III  
City Government Dept. Head III

APPROVED: APR 05 2023

  
MA. JOSEFINA G. BELMONTE  
City Mayor

CERTIFICATION

*This is to certify that this Ordinance was APPROVED by the City Council on Second Reading on February 27, 2023 and was PASSED on Third/Final Reading on March 6, 2023.*

  
ATTY. JOHN THOMAS S. ALFEROS, III  
City Government Dept. Head III

